



PRESBYTERIAN
CHURCH OF
VICTORIA



FIRST AID REGISTER

Name of church: _____

This First Aid Register is to be used to record incidents that require first aid treatment on site and/or at church ministry conducted off-site.

If the treatment relates to an incident which may result in an insurance disclosure/claim (due, for example, to the severity of the incident OR it is property related), details must be recorded on the First Aid Incident Report - Record Form.

It is recommended this register is fixed inside the door/lid of a first aid kit.

Name of injured:	Date:	Time:	Nature of Injury: (egg. Laceration)	Body Part(s) treated:	First Aid Treatment:	First Aid stock used:	First Aider:	First Aid Incident Report required – Y/N

Filing:

Original – Filed by the Board.

Copy – To be sent to PCV Office in the case of an incident resulting in an insurance disclosure/claim.