



**PCV – Safe Church Transfer Registration Form - Confidential**

New Presbyterian Church: \_\_\_\_\_

Name of Previous Presbyterian Church: \_\_\_\_\_

Ministry role/s being applied for: \_\_\_\_\_

*This form is to be completed by the applicant in the case where they have previously been approved by the PCV Safe Church Unit to work with children and is transferring their membership from **one Presbyterian Church in Victoria to another Presbyterian Church in Victoria with the intention of working with children in the new Church.** A copy of this form must be forwarded to the Safe Church Unit for approval. In all other cases the Initial Registration with SCU Form must be used.*

Rev /Pastor /Mr / Mrs /Miss /Ms / Other (Circle) Male  Female

\_\_\_\_\_  
First Name
Middle Name(s)
Surname

Date of birth: \_\_\_\_/\_\_\_\_/\_\_\_\_  
day/month/year

<b>1. Are you currently known or have you previously been known by any other name(s): ie: an alias or maiden name?</b>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
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If YES, please list other names below:  
 \_\_\_\_\_  
 \_\_\_\_\_

Current Residential Address:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Contact Details:  
 Email: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_

<b>2. Are you a current serving Police Officer?</b>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
<b>3. Do you have a current Working With Children Card (WWCC) or Victorian Institute for Teaching (VIT) Registration?</b>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
<b>3. If you are VIT registered, have you notified WWCC?</b> <small>(Refer WWCCV website or contact the Safe Church Unit)</small>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
	N/A <input type="checkbox"/>	

If you answered YES to (2), please provide: \_\_\_\_\_  
WWCC / VIT Number
Expiry Date

<b>4. Have you completed a Presbyterian Safe Church Basic Training Session?</b>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
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*Personal and sensitive information provided by you and collected by the Presbyterian Church of Victoria and will be used in conformity with our Privacy Policy (which can be found at [www.pcv.org.au](http://www.pcv.org.au) and [www.safechurchpcv.org.au](http://www.safechurchpcv.org.au) or mailed to you on request). This information is collected for the primary purpose of the screening and approval of volunteers wishing to work with children under 18 in the Presbyterian Church of Victoria.*

**Declaration: I have read, and I will abide by, the Safe Church Policy and the Safe Church Code of Conduct.**

\_\_\_\_\_  
**Applicant's Signature**

\_\_\_\_/\_\_\_\_/\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Safe Church Representative (Please print name)**

\_\_\_\_\_  
**Signature**

\_\_\_\_/\_\_\_\_/\_\_\_\_\_  
**Date**

#### **General information for Safe Church Representative**

***Please forward a copy of this form to the Safe Church Unit ( [scu.compliance@pcv.org.au](mailto:scu.compliance@pcv.org.au) or 268 Canterbury Road, Heathmont 3135) and keep a copy. Remember to keep this form (along with all other Safe Church documentation) securely to ensure privacy for the applicant. Secure storage entails keeping the documentation in a locked facility that can only be accessed by the Safe Church Representative and one other nominated person (for example, the Session Clerk).***

***A person can only commence in a role working with children under 18 in a new PCV Church once the transfer process is completed and the Safe Church Unit has notified the Safe Church Representative of the approval.***